



GILLINGHAM TOWN COUNCIL

The Town Hall, School Road, Gillingham, Dorset SP8 4QR

FULL COUNCIL MINUTES

Minutes of the Full Council meeting held on **Monday 22nd August 2022** at The Town Hall, Gillingham, commencing at 7.30pm.

Present:

Cllr Sharon Cullingford, Mayor
Cllr Barry von Clemens, Deputy Mayor
Cllr Fiona Cullen
Cllr Rupert Evill
Cllr Alan Frith
Cllr Mick Hill
Cllr John Kilcourse

Cllr Val Potheary
Cllr Graham Poulter
Cllr Donna Toye
Cllr Alison von Clemens
Cllr Mark Walden
Cllr Roger Weeks

In attendance:

Town Clerk, Julie Hawkins
Projects and HR Admin Officer, Serena Burgess

9 members of the public

829. Public Participation. Please note: a period up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda.

There was no public participation.

830. To receive apologies for absence.

It was agreed and **RESOLVED** to accept the apologies for absence from Cllr Ashfield and Cllr Harris who were unable to join the meeting for personal reasons.

831. Declarations of Interest: Members are required to comply with the requirements of Section 27 of the Localism Act 2011 disclosable pecuniary interests.

There were no declarations of interest.

832. To receive questions pertaining to the previous minutes.

There were no questions.

833. To approve the minutes as a true and accurate record of the Full Council held on 25th July 2022.

It was agreed and **RESOLVED** to approve the minutes of the meeting of Full Council held on 25th July 2022 as a true and accurate record. The Chairman duly signed the minutes.

834. To approve payments of £10,000 and over.

A list of payments had been circulated prior to the meeting. Please refer to [Appendix A](#).

It was agreed and **RESOLVED** that the list of payments, as presented, are approved.

835. To receive, consider and adopt the following standing committee reports:

a) General Purposes Committee meeting held on Monday 1st August 2022.

It was agreed and **RESOLVED** that the minutes of the General Purposes meeting held on Monday 1st August 2022 are approved and adopted.

b) Planning Committee meeting held on Monday 8th August 2022.

It was agreed and **RESOLVED** that the minutes of the Planning Committee meeting held on Monday 8th August 2022 are approved and adopted.

c) Finance and Policy Committee meeting held on Monday 15th August 2022.

It was agreed and **RESOLVED** that the minutes of the Finance and Policy Committee meeting held on Monday 15th August 2022 are approved and adopted.

836. To receive and consider a Health and Safety Report.

A report was received prior to the meeting. The report was noted.

837. To receive and consider reports from sub-committees and task and finish groups, as follows:

a) Sports and Leisure Task and Finish Group

There was no report – Cllr Cullingford confirmed that a meeting is being held on 25 August.

b) The Queen's Platinum Jubilee Task and Finish Group

There was no report – Cllr Toye confirmed that a meeting is to be arranged to discuss a commemorative stone.

838. To receive and consider reports from outside bodies, if available:

a) Town Meadow Group (Cllr Cullingford)

There was no report. Cllr Cullingford reported that the two recent events were both well attended and confirmed that the next meeting is 25 August.

b) Dorset Association of Parish and Town Councils (DAPTC) Larger Town meetings (Cllr B von Clemens)

There was no report as there has been no meeting.

c) Gillingham Town Team (Cllr Frith)

There was no report as there has been no meeting.

d) Blackmore Vale Rail Partnership (Cllr Walden)

Cllr Walden confirmed that the next meeting is on 14 September.

839. To consider any motions for submission by Gillingham Town Council for the DAPTC AGM in November 2022.

There were no suggestions. Councillors were asked to consider this at their next working group meetings. Cllr Barry von Clemens pointed out that a maximum of 6 motions are able to be included for the whole of Dorset. Further information is available via the following link: [DAPTC AGM - Dorset Association of Parish and Town Councils \(dorset-aptc.gov.uk\)](http://dorset-aptc.gov.uk)

840. To consider and adopt a Dignity at Work Policy.

A copy of a draft Dignity at Work Policy had been circulated prior to the meeting.

Cllr Poulter stated that he had a number of queries and proposed deferment of this to the next meeting.

It was agreed and **RESOLVED** that consideration of the draft Dignity at Work Policy is deferred.

841. To receive and consider a report regarding a Civility and Respect Pledge.

A report had been circulated prior to the meeting.

As this is linked to the Dignity at Work Policy, it was agreed and **RESOLVED** that consideration of this is deferred.

842. To review and approve the Council's Risk Management Assessment.

A draft Risk Management Assessment had been circulated prior to the meeting. Amendments were agreed to Para. 2.10.

It was agreed and **RESOLVED** that the Council's Risk Management Assessment, as amended, is approved.

The Mayor commented she was proud of this assessment and, on behalf of the Councillors, thanked the staff.

843. To receive a data protection compliance report and agree the recommendations.

A report had been circulated prior to the meeting.

It was agreed and **RESOLVED** that the recommendations within the report are actioned.

844. To receive a report on the Mayor's and Deputy Mayor's civic activities.

A report had been circulated prior to the meeting and was noted. Please refer to [Appendix B](#)

845. To receive and note reports from Dorset Councillors, if available.

There were no reports.

846. To receive matters pertinent to this meeting. Note: Members are advised that inclusion of any item is at the Chairman's discretion and that a Council cannot lawfully decide upon any matter which is not specified in the summons (agenda).

- a) Cllr Barry von Clemens stated that Dorset Council have submitted a funding bid for buses and encouraged people to complete the survey which closes on 11 September: https://www.dorsetcouncil.gov.uk/consultations/find-a-consultation/-/ddl_display/ddl/2988226/279856/maximized
- b) Cllr Cullingford reminded Councillors that the car park at RiversMeet is closed until 2 September for resurfacing.

The meeting closed at 7.50 pm

Full Council – 22 August 2022

Minute no. 834

Gillingham Town Council**Invoices and Payments Over £10,000****Author: Debra Edwards, RFO**

Invoice Date	Invoice no	Supplier	Detail	Total
08/08/2022	4309	Kingsmere Surfacing Ltd	40% Deposit car park resurfacing Riversmeet/Hardings. Agreed Full Council 25/7/22 Minute no. 822 Payment to be made week commencing 15/8/22	£14,763.36
4/7/2022	3786	Lee Holmes	Wessex 374 Flail 540 Collector GP7/2/22 Min 232 Full Council 28/2/22	£10,374.00
			Total	£25,137.36

Full Council Minutes 22/08/22 Signed 5/09/22

Full Council – 22 August 2022

Minute no. 844

Gillingham Town Council

Mayor's Report - August 2022

Author: Cllr Sharon Cullingford, Mayor

Saturday 6th August Stewart and I along with the Deputy Mayor and his consort Cllr Alison von Clemens joined the Gillingham Rotary Club for President Celia Kilcourse President's Night. We enjoyed a lovely meal and an evening of entertainment.



Friday 12th August. I attended a drinks reception at the Gillingham and Shaftesbury Show and met members of the press, traders and the show committee.



Saturday 13th August. I had the pleasure to deliver a bouquet of flowers to Mr and Mrs Dillon to celebrate their 50th Wedding Anniversary. Mr and Mrs Dillon volunteer at the Community Food Bank and do the most amazing job supporting the town's residents in need.

Wednesday 17th August

I attended Gillingham and Shaftesbury Show with Cllr Laura Ashfield as my consort. We judged the craft stands and selected Marks Makes as 1st Prize, Mark and his brother collect Milk Bottle tops and plastics from litter pick-ups from the Jurassic coastline and from various town collection points throughout Dorset. The plastic is shredded and melted down to make bright coloured doorknobs, key rings, place mats and various other useable items.



Ellie Harvey Collected 2nd Prize for a lovely stand selling silver jewellery using a grazing table idea.

Brian from GTS Wood Craft took 3rd Prize for the up cycling of Whisky and Calvedos barrels making useful items for the home.

The whole day was a super success, well attended and the weather was perfect despite the predication of thunderstorms and rain the day before.



Thursday 18th August. I had the pleasure of presenting a certificate on behalf of the Read Easy, Blackmore Vale North Dorset Team, to Bayan a refugee from the Syrian War, living locally, for completing her two year reading course under the mentorship of her teacher Lyndsey. Lyndsey was also presented with a certificate for successful training Bayan.

